**S. XXX**

**Project Head – Personality Development**

**Executive Profile**

End to end process mapping of Project Management in the field of Innovative Education Initiatives as social responsibility with a proven track record of impact development backed with quantitative metrics drawn to the objective of the project

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| --- | --- |
| **Areas of expertise** | **Expereince Snapshot**  **2015-till date**  XXX  **2014**  XXXX Educational Trust - Project Coordinator -Personality Development  **2010**  **2011**  **2012**  **2013**  **2007**  **2008**  **2009**  **2007**  **2004**  **2006**  **1997- 2003**  XXX  XXX- Head- Learning & Development  Ernst & Young Foundation- Lead Mentor- Chennai (Freelance)  ILFS - ETS; MORD- SGSY Scheme- Project Manager (TN &Puducherry)  ILFS - ETS; DHL UK Foundation - Project Manager  ILFS - ETS; Srinivasa Service Trust - Project Manager  ILFS - ETS; ICICI Bank – Give India- Staff  ILFS - ETS; UNFPA/MHRD/CBSE –Project Manager  Scholastic Books – Educational Coordinator  XYZ Associates – In charge  ILFS - ETS; Tamil Nadu Social Welfare Board- Project Manager |
|  |  |
| **Personal details:**   |  |  | | --- | --- | | Date of Birth & Age: | 08th December XXXX, YY years | | Current Address | Chennai | | Education | B.Com, B.G.L, PGD-FT, B.E., | | Languages Known | English, Tamil, Hindi, (Telugu, Malayalam–Working Knowledge) | | Membership | Indian Society of Training & Development | | Phone | 1234567890 | | Mail Id | [abcd@gmail.com](mailto:abcd@gmail.com) | | GIT | <https://github.com/abcd> | |

**Project Experience**

**XXX Educational Trust (Since 2013):** The Trust envisioned having a battalion alumina of well-developed youth who will excel the competitive world beyond the academics given in a school.

**My Role: – Head – Personality Development-360°**

* Understanding the profile of the students & analysing their needs
* Developing pedagogically appropriate training concepts – mapped to the needs
* End to end training management, staffing, Monitoring progress
* Developing content for adult stakeholders – Educators & parents

**YYY Foundation - Since 2011:** An educational sponsorship program for academic achievers from below poverty line. Government School Top performers from High School exams are shortlisted. After checking the economic conditions of the family, the students are given both Monitory & Mentoring support to empower them for better employability options.

**My Role: Lead Mentor & Consultant – Chennai**

* Motivational training & handholding students from High School, through out their higher education & Under graduation till they are ready for employment
* Assessing the needs of the beneficiaries
* Training concepts development
* Pedagogically mapped training intervention
* One to one Mentoring on case to case basis
* Finishing School CV Building with training on Interview skills

**BCD Trust - 2012 to 2013:** A NGO on basic skills development for employability purposes of youth. Developing the entrepreneurship

**My Role: Head- Learning & Development**

* Relationship building with city colleges – Placement departments
* Devising training calendar for training college students in entrepreneurship
* Training the trainers
* Cascading the training in city colleges & in TN
* MIS on training measurements
* Impact analysis on the training

**XYZ Foundation -2009 to 2012:** A project to uplift education in Government schools in Nagapatinam & Sirkazhi Districts of Tamil Nadu. – 8 Schools in both the districts.

**BCD Service Trust: 2007 to 2010** A project to uplift education in Government schools in Tirunelvelli, Sirkazhi, Nagai, vellore & Hosur Districts of Tamil Nadu. – 35 Schools in both the districts.

**My Role: Project Manager**

* Approval from the Chief Education Officer of the district
* Need analysis in the schools
* End to End Training implementation & monitoring progress
* Plan for educational improvement for each schools
* Result analysis and gap analysis

**XYS Scheme – 2010-2011:** An initiative by Government of India to address employment opportunities for Below Poverty Line Rural Youth. This is a placement linked Training Program

**My Role: Project Manager**

* Anchor for TN & Puducherry
* Content Development for Retail, Hospitality, BPO, Health Care, Pharma
* End to end training implementation
* Strategizing mobilisation of the participants
* Liasoning with various organisation for employment for the youth
* Certification, Employment & Follow up
* MIS

**Read to Lead– Give India - 2007 to 2008** – A Corporate Social Responsibility of a commercial bank was implemented through the Conduit- Give India. The objective of the project was to enhance Language, Science & mathematics skills in 25000+ middle school students studying in Government Schools in Chennai, Tiruvallur & Kanchipuram districts of Tamil Nadu

**My Role: Project Manager**

* Obtaining the approval from District Education Officers.
* Training the teachers on using the kit based education
* Estimation of training materials
* Monitoring implementation progress & Documentation & MIS

**XYS - 2006-2009** – The Adolescent Education Program of UNFPA was initiated in India in CBSE Schools through MHRD.

**My Role: Project Manager**

* Nominated trainer of CBSE & later elevated as an observer of UNFPA
* Training the principals as the advocates of this program
* MIS & Reporting to CBSE/UNFPA on training completion & Content suggestion
* Content review & revamp of Content for UNFPA